

Facilitation Skills Workshop

Help groups to achieve better outcomes

Facilitation skills are essential for anyone running meetings or managing groups of people.

This one-day workshop covers the skills to achieve more targeted and sustainable outcomes from your meetings, workshops or training events.

Great facilitators identify and implement the right process for workshops and meetings to achieve lasting objectives. They have the process and skill set to tap into the depth of experience in the room, engage and guide participation to ensure that outcomes are not only developed and understood, but owned by the group. They manage the process of communication and group dynamics to ensure information is both presented and received in a manner that directly relates to improved decision-making or learning.

If you run meetings with either groups of growers, internal work teams or client groups, the skill sets in this workshop will be invaluable and have immediate applicability and impact. The skill sets are equally applicable when planning information dissemination and training workshops, as when running fact finding sessions to inform new projects or understand current attitudes and practices. The skill sets are invaluable when running team meetings to help build team ownership of outcomes, find common consensus and engage teams when defining complex issues such as future strategy.

This high energy, one-day, small group workshop covers the theory and practical skills of facilitation, including:

- Attaining higher levels of participant engagement
- Using and guiding group dynamics
- Driving group and individual learning and decision making through sharing of information.

LEARNING OBJECTIVES

- Understand the process focused role of facilitation and the adult learning principles that underpin these processes
- Identify, select and use key facilitation skills appropriate to meeting and situation objectives.

COURSE DATES & DETAILS

Tuesday 24 November 2026 – TOOWOOMBA
Green Room, DPI Qld, 203 Tor St, Toowoomba
QLD 4350

Thursday 26 November 2026 – NARRABRI
Narrabri PBI, I.A Watson Grains Research,
12656 Newell Highway, Narrabri, NSW 2390

Tuesday 1 December 2026 – WAGGA WAGGA
Wagga Wagga RSL, Dobbs Street, Wagga Wagga, NSW 2650

Thursday 3 December 2026 – DUBBO
Dubbo RSL, Cnr Brisbane & Wingewarra Rd, Dubbo, NSW

Details:

Time: 8.30am-5.00pm, small group format, Cost: \$600 + GST

Morning tea, lunch & afternoon tea will be provided, along with a detailed training resource.

Further information:

Phone: 02 9482 4930, Email: john@icanrural.au or andrea@icanrural.au

"5 out of 5! Using group memory, session planning and tools for engagement were all fabulous." - Lindsay Bell, CSIRO

"Really good skill development in facilitation! Especially benefited from discussion on how to structure questions; options for drawing out issues and I came away with a better appreciation of how and when to use break out groups." - Maurie Street, CEO, Grain Orana Alliance, Dubbo

"5 out of 5! The practical session at the end really tied it all together well." - Chris Minehan, Consultant RMS Wagga Wagga

Registration form: Facilitation Skills Workshop

Online registration and payment are available at: <https://www.icanrural.com.au/facilitationskills.html>
or call/email Erica McKay or Andrea Mathers on 02 9482 4930, andrea@icanrural.au to make group bookings.

Name:			
Company:			
Address			
State:		Postcode:	
Phone:		Fax:	
Email:			

I wish to attend the following workshop session (please tick the box)

Tick	Date	Location	Venue
☐	Tue 24 Nov 2026	Toowoomba, QLD	DPI Qld, Green Room 203 Tor St, Toowoomba QLD 4350
☐	Thurs 26 Nov 2026	Narrabri, NSW	Narrabri PBI, I.A Watson Grains Research, 12656 Newell Highway, Narrabri, NSW 2390
☐	Tues 1 Dec 2026	Wagga Wagga, NSW	Wagga Wagga RSL, Dobbs Street, Wagga Wagga, NSW 2650
☐	Thurs 3 Dec 2026	Dubbo, NSW	Dubbo RSL, Cnr Brisbane & Wingewarra Sts, Dubbo, NSW 2830

These are small group workshops and places are limited

Registrations must be accompanied by payment. Cost per person is \$600 +GST (\$660)

Payment details: (tax invoices will be issued on receipt of your payment)

Please charge to:		MasterCard	☐	Visa	☐
(Credit cards only)					
Card Number:					
Name on card:					
Expiry date:			ccv:		
Signature:					

By signing above, I authorise ICAN Rural to take the amount of AUD\$_____ from my credit card.

Registration form and payment to be forwarded to: ICAN Rural, PO Box 718, Hornsby NSW 1630

Enquiries: Ph: 02 9482 4930, email: andrea@icanrural.au